



*Preparing people to lead extraordinary lives
Archives & Special Collections*

UA 1981.05

Loyola University Chicago
College of Arts & Sciences
Department of Theatre records

Dates: 1950-1981 (bulk 1965-1981)

Creator: Theatre Department (1968-)

Extent: 3.75 linear feet

Level of description: Folder

Processor & date: Bryan Morey, September 2018

Administration Information

Restrictions: No Restrictions.

Copyright: Copyright in materials created by the departments and committees of Loyola University Chicago is owned by the University.

Citation: Loyola University Chicago. Archives & Special Collections. Department of Theatre records 1950-1981. Box #, Folder #.

Provenance: Transferred to the University Archives from the Theatre Department on February 21, 1981.

Separations: Photographs removed and placed in University Photograph collection, folder title "Theatre Department – "Barefoot in the Park" theatre production – 5 photographs October 1971."

Approximately 1 inch of material was shredded and disposed of.

See Also: Department of Fine and Performing Arts Records, Theatre Department Records

Administrative History

The Theatre major is a program within the Department of Fine and Performing Arts in the College of Arts and Sciences at Loyola University Chicago. It originated at St. Ignatius College as the Sock and Buskin. The name was derived from the costumes of Athenian actors: high socks of the comedian and the half-shoes (buskins) of the tragedians. The club was followed by the University Players in the 1931-1932 academic year. Professor Joseph Rice, Director of Dramatics, moderated the group for one year. Mr. Charles Costello took over the following year.

Beginning in the 1930s, theatre related classes were offered under the Education, Public Speaking, and English departments. Courses included Drama and Oratory. By the end of the decade, Loyola had expanded theatre-related classes to include Acting, Playwriting, Play Production, and Play Direction.



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In June 1935, Charles Costello organized the Curtain Guild (Dramatic Society). Although a student organization, it worked with the Department of Speech and Drama. The Curtain Guild continued until the end of the 1970-1971 academic year.

Established in 1948, the Department of Speech and Drama at Loyola offered required core courses in the fundamentals of speech, as well as specialized major courses and training in speech correction. Prior to 1948, speech and drama courses were offered through the English Department. In the 1957-1958 academic year, the Department of Speech and Drama added a major in Public Speaking. They also began offering classes specializing in radio and television in the late 1950s.

In 1968, the Department of Speech and Drama was separated into two departments: Department of Communication Arts and Theatre Department. During its first year, 1968-1969, the Kathleen Mullady Memorial Theatre opened, and the Theatre Department started the European Theatre Artists Program. This program brought six artists from Ireland, England, and France to teach in the Theatre Department. Students in the department graduated with a major in Theatre. Subjects in the department included Theatre and Dance.

In addition to teaching courses, faculty directed many plays. The coursework offered in the Theatre Department included courses to help students develop and create their own productions. From Introduction of Theatre to Stage Design, students learned how to write scripts, design sets, and produce plays. Professors expected students to use what they learned both inside and outside the classroom through Theatre coursework and the plays on which they worked.

Loyola merged Theatre, Music, Fine Arts, and added Dance in the fall of 2007 to create the Department of Fine and Performing Arts. Students interested in Theatre may major in Theatre or minor in Theatre, Musical Theatre, or Shakespeare Studies.

Scope and Content

The Theatre Department records consist of 3.75 linear feet spanning the years 1950-1981. Records include theatre season subscription lists, correspondence, faculty meeting minutes, departmental finance records, publicity, box office records, theatre programs, cast biographies, syllabi, course assignments, department lists, reports, and student and subscriber survey results. Records are arranged chronologically by series.

Series

Series 1: Department Records, 1959-1981. Boxes 1-5.

This series includes theatre season subscription lists, correspondence, faculty meeting minutes, departmental finance records, news releases, syllabi, course assignments, surveys, and department lists. Correspondence includes items in the French language.



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Series 2: Theatre Productions, 1950-1979. Boxes 5-8.

This series includes theatre publicity, box office records, cast biographies, theatre programs, bulletins, and brochures.

Series 3: Comprehensive Employment and Training Act (C.E.T.A.), 1976-1979. Boxes 8-9.

This series includes C.E.T.A. worker time sheets, government C.E.T.A. contracts, and correspondence.

Subjects:

Arts Week
Bloom, Arthur
Bulletins
Brochures
Comprehensive Employment Training Act (C.E.T.A.)
Drama
Faculty meetings
Illinois Theatre Association
Mullady Memorial Theatre
Ohio Arts Council
Season subscriptions
Theatre Department
Trahey, Fr. John



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<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
<u>Series 1: Department Records, 1959-1981</u>			
1	1	Check Requisitions	1959, 1970
1	2	Fr. Trahey correspondence – European trip	1967-1968
1	3	Purchase orders	1969-1970
1	4	Theatre – Summer 1970	1970
1	5	Check Requisitions	1970-1971
1	6	Coffee Accounts	1970-1971
1	7	Mullady theatre usage requests - general	1970-1971
1	8	News Releases – general theatre	1970-1971
1	9	Purchase Orders	1970-1971
1	10	Season Member File Cards	1970-1971
1	11	Theatre Faculty Correspondence	September 21, 1970
1	12	Purchase Orders	1971-1972
1	13	Seasonal Membership Correspondence	August 14, 1970
1	14	Season Member Cards	1971-1972
1	15	Season Subscription Orders (1 of 2)	1971-1972
1	16	Season Subscription Orders (2 of 2)	1971-1972
1	17	General Faculty Correspondence	January 21, 1971
1	18	Season Membership 1972-1973	1972-1973
2	1	Seasonal Member File Cards	1972-1973
2	2	Season Member Subscriptions (1 of 2)	1972-1973
2	3	Season Member Subscriptions (2 of 2)	1972-1973
2	4	Subscriber's Letters	1973
2	5	Example of Theatre Membership – season 1973-1974	1973-1974
2	6	Purchase Orders and Requisitions	1973-1974
2	7	Seasonal Subscriptions	1973-1974
2	8	Season Membership File Cards	1973-1974
2	9	Purchase Orders and Check Requisitions	1974-1975
2	10	Sampling of season tickets requests	1974-1975
2	11	Theatre Department minutes, memos, correspondence, class materials, and play planning (1 of 2)	1974-1980
3	1	Theatre Department minutes, memos, correspondence, class materials, and play planning (2 of 2)	1974-1980



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3	2	Purchase Orders and Check Requisitions	1975-1976
3	3	Purchase Orders and Check Requisitions	1976-1977
3	4	Ticket Order	1977-1978
3	5	“The 1977-78 Guide to College and University Theatre Programs in the State of Illinois” – compiled and edited by Arthur Bloom, Frank Harnish, and Tom Tift	1977-1978
3	6	Workshops	1977-1978
3	7	Budget; 1977-1978 Season Report; 1978-1979 Budget	1977-1979
3	8	Illinois Theatre Association brochures	1978
3	9	Ohio Arts Council Funding application	1978
3	10	Computer Processed Season Subscriptions	1978-1979
3	11	Season Calendar	1978-1979
3	12	Season Subscriptions A-B-C	1978-1979
3	13	Season Subscriptions D-E-F	1978-1979
4	1	Season Subscriptions G-H-I	1978-1979
4	2	Season Subscriptions J-K-L	1978-1979
4	3	Season Subscriptions M-N	1978-1979
4	4	Season Subscriptions O-P-Q	1978-1979
4	5	Season Subscriptions R-S	1978-1979
4	6	Season Subscriptions T-U-V	1978-1979
4	7	Season Subscriptions W-X-Y-Z	1978-1979
4	8	Final Box Office Report 1978-1979; Project Box Office and Promotion Budget FY1980	1978-1980
4	9	Theatre Department Faculty meeting minutes	1978-1980
4	10	Theatre Department minutes, memos, correspondence, class materials, and play planning	1978-1980
5	1	Loyola Theatre Subscriber Surveys	Circa 1979
5	2	Theatre Correspondence and Notes	1979
5	3	“Subscriber Attitudes About the Loyola Theatre”	1979-1980
5	4	“The 1979-80 Guide to College and University Theatre Programs in the State of Illinois”	1979-1980
5	5	Illinois Theatre Association Convention	January 26-28, 1979
5	6	Arts Week	October 6-13, 1979
5	7	Theatre Budget Notes	1981
<u>Series 2: Theatre Productions, 1950-1979</u>			
5	8	“Lucky for Me” Publicity	1950



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5	9	“Six Characters in Search of an Author”	October 1965
5	10	“Little Me” Publicity	1965-1966
5	11	“Five Finger Exercise”	1966-1967
5	12	“Macbeth” Publicity	1966-1967
5	13	“Misalliance” Publicity	March-April 1966
5	14	“The Caretaker” Publicity	1967-1968
5	15	Season Subscription Brochures	1967-1971
5	16	“Pajama Game” Publicity	Fall 1967
5	17	Publicity Expenditures	1967-1968 to March 11, 1968
5	18	Mailing – Special Notices	1968
5	19	“Long Day’s Journey Into Night” Publicity	March 1968
5	20	“Tartuffe” Publicity	Summer 1968
6	1	“Under Milkwood” Publicity	1968-1969
6	2	“Iphigenia in Aulis”	December 1968
6	3	“Of Thee I Sing”	December 1968
6	4	“Hotel Paradiso”	March 1969
6	5	“The Way of the World”	May 1969
6	6	Summer Plays	1969
6	7	“The Knack”	November 1969
6	8	“Twelfth Night”	December 1969
6	9	Theatre Publicity	1969-1970
6	10	“Exit the King”	March 1970
6	11	“Three Sisters”	March 1970
6	12	“Little Mary Sunshine”	May 1970
6	13	“Thieves’ Carnival”	Summer 1970
6	14	Black Comedy – Box Office	1970-1971
6	15	Black Comedy – Program	1970-1971
6	16	Mime Box Office	1970-1971
6	17	Mime Program	1970-1971
6	18	“Roar of the Greasepaint” Cast biographies	1970-1971
6	19	“Roar of the Greasepaint” Program	1970-1971
7	1	“Waiting for Godot” Program	1970-1971
7	2	“Waiting for Godot” Posters	February-March 1971
7	3	“Madwoman of Chaillot” Program	March 1971
7	4	“Barefoot in the Park” Box Office	October 1971
7	5	“Barefoot in the Park” Program	October 1971
7	6	“Barefoot in the Park” Publicity (5 photos removed to University Photograph collection)	October 1971
7	7	“Barefoot in the Park” Program printing documents	October 1971



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7	8	The Chicago Drama Festival	November 20-21, 1971
7	9	"Romeo and Juliet" Box Office	December 1971
7	10	Program – "Romeo and Juliet"	December 1971
7	11	"Romeo and Juliet" Publicity	December 1971
7	12	"Hedda Gabler" Box Office	1971-1972
7	13	"Hedda Gabler" Program	1971-1972
7	14	"Hedda Gabler" Publicity	1971-1972
7	15	"Peter Pan" Box Office	1971-1972
7	16	"Peter Pan" Program	1971-1972
7	17	"Peter Pan" Publicity	1971-1972
7	18	Seasonal Brochure	1971-1972
7	19	Season Theatre Productions	1971-1972
7	20	"Streetcar Named Desire" – Box Office	1971-1972
7	21	"Streetcar Named Desire" - Program	1971-1972
7	22	Check Requisitions	1972
7	23	Workshops – 2 nd Semester 1972	1972
7	24	"Servant of Two Masters" - Publicity	November 1, 1972
7	25	"Servant of Two Masters" Box Office	November 1972
7	26	"Rashomon" Publicity	November-December 1972
7	27	"Rashomon" Box Office	December 1972
7	28	Season Program	1973-1974
7	29	Theatre Publicity - general	1973-1974
7	30	"The Entertainer" Box Office	February 1973
8	1	"The Entertainer" Publicity	February 1973
8	2	"The Boyfriend" box Office	April 1973
8	3	"The Boyfriend" Publicity	April 1973
8	4	"Henry IV" Box Office	March 1973
8	5	"Henry IV" Publicity	March 1973
8	6	"Arsenic and Old Lace" Publicity	October 1973
8	7	"Arsenic and Old Lace" Box Office	November 1973
8	8	"The Serpent" Posters	November 1973
8	9	"The Serpent" Publicity	November 1973
8	10	"The Serpent" Box Office	January 9, 1974
8	11	"Endgame" Box Office	March 1974
8	12	"The Importance of Being Earnest" Box Office	March 1974
8	13	"The Importance of Being Earnest" Program	March 1974
8	14	"The Importance of Being Earnest" Program	March 1974
8	15	"Dames at Sea" Publicity	April 1974
8	16	"Dames at Sea" Box Office	April-May 1974
8	17	Season (General)	1974-1975



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8	18	"No Place to be Somebody" Publicity	September 6, 1974
8	19	"No Place to be Somebody" Box Office	October 1974
8	20	"The Three Penny Opera" Box Office	October 1974
8	21	"The Three Penny Opera" Publicity	October 1974
8	22	"The Seagull" Box Office	December 31, 1974
8	23	An Evening of One-Act Plays – Box Office	April 11, 1975
8	24	"The Killing of Sister George" Box Office	April 11, 1975
8	25	"An Evening of Mime" Box Office	October 1975
8	26	"Who's Afraid of Virginia Woolf" Box Office	November 1975
8	27	"Gypsy" Box Office	December 1975
8	28	"Much Ado About Nothing" Box Office	January 3, 1976
8	29	"Tom Paine" Box Office	February 1976
8	30	"You're Too Tall" Box Office	November 17, 1976
8	31	"The Subject Was Roses" Box Office	March 4, 1977
8	32	"Alice in Wonderland" Box Office	April 18, 1977
8	33	"Once Upon a Mattress" Box Office	May-June 1977
8	34	Season Information	1977-1978
8	35	"A Taste of Honey" cast biographies	Fall 1978
8	36	"Six Characters" Pre-production	December 1978
8	37	"The Robber Bridegroom"	1979-1980
8	38	Publicity Clip	July 13, 1979

**Series 3: Comprehensive Employment and
Training act (C.E.T.A.), 1976-1979**

8	39	C.E.T.A. – John Smiley Time Sheet	1976
8	40	C.E.T.A. – Roy Booker Time Sheet	1976, 1978
8	41	C.E.T.A. – employee time sheets – Dion Lerman	1977
9	1	C.E.T.A. – time sheets – Paul Pfohl III	1977
9	2	C.E.T.A. – time sheets Robert Dueno	1977
9	3	C.E.T.A. Bloom, Arthur – Second Year PLTU Project Work Program – Contracts , correspondence (1 of 2)	1978-1979
9	4	C.E.T.A. Bloom, Arthur – Second Year PLTU Project Work Program – Contracts , correspondence (2 of 2)	1978-1979
9	5	C.E.T.A. – Bloom, Arthur – Supervision of Selected Areas of Theatrical Production (1 of 2)	1978-1979
9	6	C.E.T.A. – Bloom, Arthur – Supervision of Selected Areas of Theatrical Production (2 of 2)	1978-1979



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