

UA1998.36

Rome Center

Office of the Director

John Felice Records

Dates: 1961-1997 (Predominantly 1962-1985)

Creator: Felice, John (1923-2008)

Extent: 9.5 linear ft.

Level of description: Folder

Processor: Elizabeth A. Myers, August 30, 2004

Administration Information

Restrictions: Consult repository for details.

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Preferred Citation: Loyola University Chicago. Archives and Special Collections. Rome Center, Office of the Director: John Felice records, 1961-1997. Box #. Folder #.

Provenance: Records were transferred by John Felice to the Loyola University Chicago Archives on October 23, 1998.

Separations: 2 linear feet of duplicate and extraneous materials were removed and discarded.

See Also:

Administrative History

Founded in 1962, the Rome Center of Loyola University Chicago began as an idea and inspiration of John Felice, SJ, then Professor of Theology at Loyola who envisioned a "Center of Humanistic Studies in Rome." In February 1962, Felice, along with 90 students, headed toward Rome for what was supposed to be a single semester of study, a test of the feasibility of making the program more permanent. The first building to house the Rome Center was called CIVIS (Centro Internazionale Viaggi Istruzione Studenti), on loan from the Italian government for the purpose of better facilitating international student travel. The complex of buildings was originally constructed for the 1960 Rome Olympics. Present were ninety students and seven faculty, all of whom studied the humanities. By August of 1962, the Rome Center already expanded in scale: increased number of students, faculty, and shortly after in 1963, geographic size when the group took over an entire CIVIS building, rather than the two floors it occupied for the last year. At the time, room/board/tuition plus the round trip charter flight ticket and two week tour of Europe totaled just over \$2100. By 1964, the faculty grew in number to 24, and in two years, the Rome Center physically outgrew the facilities of CIVIS.

At the end of the spring semester, 1966, the Rome Center moved locations to the Villa Tre Colli, property owned by the Vatican State to begin a five-year lease. The property consisted of several buildings and 25 acres, on which a student union, tennis courts, and basketball court were built. Each year, from 1966 to 1972, student attendance grew by twenty to thirty over the year before, while faculty increased steadily as well. 1972 also marked the end of the Rome Center's stay at the Villa, which then moved to a third location, the Villa Maria Teresa. The 1972 – 1973 academic school year was pivotal for another reason, however, as founder and long time director, John Felice retired from the position and was replaced by John T. Dillon, SJ. Notably, Felice stayed

on at the center as Dean of Students. As the Rome center continued to grow throughout the 1970s, tuition increased reaching \$4550 by 1976. 1976 also witnessed a new Director, Thomas L. Hogan, SJ who combined the position of directorship with that of Academic Dean. The enrollment fell to an all time low of 158 students, and remained steadily low which forced the Rome Center in 1979 to relocate to smaller facilities at Via Massimi 114/A, which was rented from the Dominican Sisters of St. Catherine of Sienna and is where the Rome Center remains as of 2004. Shortly afterward, John J. Kilgallen SJ became the fourth director of the Rome Center and enrollments increased steadily. The fifth director of the Rome Center was named in 1981, James Arimond, SJ, who helped celebrate the 20th Anniversary of the Rome Center the following year. By that watershed year, tuition had increased to \$7000, there were 140 faculty members, 20 administrators and support staff, and over 85 American colleges represented each year through the student body. Departments typically and consistently represented at the Rome Center included Anthropology, Business, Classical Studies, Education, English, Fine Arts, History, Italian language, Philosophy, Political Science, Psychology, Theatre, and Theology.

As of 2004 the Rome Center remains touted as a small American university in Europe featuring new courses in International Studies, Peace Studies, Rome Studies, and Sociology. The library at Via Massimi, which once held only 40,000 titles, now holds over 100,000. Faculty, number around 20, with approximately 9 full time, and most on a one year appointment to teach abroad.

Scope and Content

This collection consists of 18 boxes, spanning the years 1961 to 1997, being predominantly from 1962 to 1985. The collection concerns most of the major and minor administrative activities and programs of the Loyola University Chicago Rome Center including information about the original Rome Center Campus, CIVIS, correspondence between the Rome Center and the Office of Foreign Studies at Loyola University Chicago LSC, Faculty, Enrollment, Grading Policies, and Student Life. Other records of interest include Publicity, History, Events held at the Rome Center Campus, and extensive general correspondence concerning Rome Center affairs. The materials are generally arranged chronologically within topical series listings. The only exception to this format is "Individual Correspondence" which is arranged alphabetically by author of the letter. Original order was maintained when possible.

Series 1: Administration, 1961-1997, n.d. Boxes 1-2

Contains numerous reports and meeting minutes, including those from the Council on Student Travel, Board of Undergraduates, the Basshart Report, the Hunter Report, the Casey Report, Dean's Reports, Rome Center Development, and Student Recruitment among others. Additional records include affiliation with other universities reports/reviews, overview studies of European academic programs, faculty appointment, goals and development plans for the Rome Center.

Series 2: CIVIS, 1962-1966, n.d. Box 3

Includes materials related to the founding of the Rome Center, miscellaneous reports including topics of international educational standards, proposals for research centers within CIVIS, and educational tours. Limited correspondence includes students' inquiries, faculty recruitment, and general administration. The CIVIS series is related directly to Series 10: Architecture/Buildings which feature schematics for the original CIVIS building.

Series 3: Correspondence, 1962-1989, n.d. Boxes 4-6

Contains correspondence only, and is broken into three subseries: **Subseries 3A: Individuals, 1962-1989, n.d.** lists in alphabetical order correspondence from individuals including Raymond Baumhart, Patrick Casey, Matthew Creighton, Walter Gray, and Richard Matre among others. Much of this correspondence is administrative in nature concerning policies, faculty, and enrollment. **Subseries 3B: Office of Foreign Studies, 1962-1978** included correspondence from the Office of Foreign Studies only and is generally related to administrative policy only. This subseries is organized chronologically. **Subseries 3C: Topics, 1962-1993, n.d.** includes correspondence listed by topic and includes information about tours, cooperation with other universities, health insurance, schedules and courses, and student letters. This subseries is organized alphabetically.

Series 4: Enrollment, Grading, Schedules, 1962-1996 Boxes 7-8

Contains records related to enrollment statistics and survey's typically conducted by the Rome Center and includes topical analysis of enrollment by department, home school/university, blind GPA comparison, and student roster by year. Materials related to grading are solely concerned with grading policies, not actual student grades received. Course schedule are also represented, in chronological order, and often include drafts of schedules as well as the final lists.

Series 5: Events, 1965-1997, n.d. Box 9

Includes multiple files on public, student-centered, faculty lectures and other miscellaneous events held at the Rome Center. Most are concerned with lectures, but also plays, student presentations, and Catholic Mass announcements of particular or special interest. Other events covered are related to the 20th and 25th anniversaries of the Rome Center and special visits by religious or political dignitaries.

Series 6: Faculty, 1962-1996, n.d. Box 10

Includes most records related to faculty business including faculty meeting minutes, faculty reports, and reports about faculty. Other records include memos to faculty and materials related to faculty deaths while in the employ of the Rome Center. **Subseries 6A: Dr. Michael Fink, 1962-1991, n.d.** Records relate solely to long-time faculty member Michael Fink who was largely responsible for the educational tours, who had extensive contact with the administration and committee work, and includes materials related to his death in 1980.

Series 7: Miscellaneous, 1972-1975 Box 11

Includes materials related to the Milford Jesuitica Library Collection donated to the Rome Center in 1972. The records include inventory lists and correspondence related to the donation.

Series 8: Publicity & History, 1962-1997, n.d. Boxes 11-12

Contains, first, records concerning the publicity, advertising, and newsletters of the Rome Center including "Ciao Roma" newsletter, "The Bulletin" newsletter, and numerous brochures advertising the programs of the center. **Subseries 8A: History, 1962-1982, n.d.** includes materials related solely to histories, drafts and final reports, of the Rome Center. This subseries also includes a Rome Center chronology, and a report on the historic purpose and goals of the Rome Center. **Subseries 8B: Newspaper Clippings, 1962-1987, n.d.** includes newspaper clippings about the Rome Center

from 1962 to 1987, with most of the 1970s absent. Other news accounts of the Rome Center include articles from the *Chicago Sun-Times*, the *Chicago Tribune*, and *Loyola Today*.

Series 9: Student Life, 1962-1995, n.d. Box 13

Contains a variety of records related to students and student life at the Rome Center including brochures, letters of welcome, student handbooks, students newsletters, reunions, orientations, grading policies and lists of students in attendance.

Series 10: Architecture/Buildings, n.d. Map Case Drawer 15

Includes two folders of oversized materials. The first folder contains three Rome Center posters that are undated. The second folder contains 6 separate building schematics, mostly unlabeled, but one of which is marked CIVIS.

Series 11: Restricted Materials, 1963-1993, n.d. Boxes 14-18

Primarily the restricted materials relate to student financial records, student grade records, transcript copies, listings of students by name and GPA, student applications, student medical records, and limited correspondence to/from students or to/from parents concerning disciplinary problems, student finances/debt, students in legal problems (arrests, criminal actions).

Subjects:

Baker, Paul
Barry, James
Bastian, Ralph
Baumhart, Raymond
Casey, Patrick
Creighton, Matthew
Felice, John
Fink, Michael
Foreign Studies
Hogan, Thomas
Lietz, Paul
Matre, Richard
Rome
Study Abroad Programs

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Rome Center Office of the Director: John Felice Records

Dates: 1961-1997 (Predominantly 1962-1985)

Creator: Felice, John (1923-2008)

<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
Series 1: Administration, 1961-1997, n.d.			
1	1	Cooperation with Other Schools	n.d.
1	2	Council on Student Travel	n.d.
1	3	Institute of International Education: List of US Colleges and Universities with Study Abroad Programs	n.d.
1	4	Leadership Questionnaire	n.d.
1	5	Report: Hunter Report on the Purpose of LURC	n.d.
1	6	Report: Simplification of Informative Literature	n.d.
1	7	Report: Study – Travel Programs	n.d.
1	8	Short Overviews: Goals of LURC	n.d.
1	9	Student Questionnaire & Responses	n.d.
1	10	Untitled Speech	n.d.
1	11	Council on Student Travel: Consultation of Academic Program Directors	1961
1	12	Minutes of the Board of Undergraduates Studies	1961-1962
1	13	Basic Aims of the Rome Center	1962
1	14	Colleges Represented at LURC	1962-1976
1	15	Council on Student Travel, Meeting Minutes	1962
1	16	Handbook, Application, Program Plan	1962
1	17	Report and Status Report of the LURC	1962-1963
1	18	Council on Student Travel, Meeting Minutes	1963
1	19	Illinois State Scholarship Commission	1963
1	20	Student Statistics	1963-1988
1	21	Summer Program: History of Art, Itinerary	1963-1968
1	22	Board of Undergraduate Studies	1964
1	23	Dean's Enrollment Report	1964-1965
1	24	Background Facts on Loyola University Chicago, Reference for the Rome Center	1966
1	25	Italian Government Scholarship Program	1966-1967
1	26	Student Registration Lists	1966-1969
1	27	Cooperation with Other Universities	1966
1	28	Sample Acceptance Package	1966-1967
1	29	Summer Program: History of Art, General	1966-1972
1	30	Academic Programs in Europe	1967
1	31	Charter Flights: Contracts	1967-1974
1	32	"Experiment in International Living" Speech	1967
1	33	Academic Programs in Europe	1968
1	34	Council on International Educational Exchange, Federal	1968

Loyola University Chicago ~ Archives and Special Collections

		Travel Tax	
1	35	Report of the Academic Dean	1969-1970
1	36	Report of the Academic Dean, Known as the "Casey Report"	1970-1971
1	37	Report of the Academic Dean	1970
1	38	Report of the Dean of Studies to the VP and Dean of Faculties	1970-1973
1	40	Standing Committees of the University (Loyola University Chicago)	1970-1971
2	1	Charter Flights: General Information	1971-1972
2	2	Report on the Committee on the Integration of Study and Travel	1971
2	3	Report on the Committee on Recruitment Composed by Professors Palsa, Varga, Gray	1971
2	4	Academic Programs in Europe: CIEE Report	1972
2	5	Grade Distribution Report	1972-1984
2	6	Report: Memo to Administrators	1973
2	7	Report: Student Questionnaire Statistics	1973
2	8	Student Questionnaire Blank Samples	1973
2	9	CUNY Affiliation	1974-1975
2	10	Reports Compiled (Drafts) for the Self Study of LURC	1974
2	11	Report on the Status of the LURC Library	1974-1980
2	12	Self Study Report of LURC: Draft of the Report	1974
2	13	Curriculum Proposals	1975
2	14	Proposal for Summer School Related to the Casey Report	1975
2	15	Report of the Advisory Subcommittee to the Advisory Committee	1975
2	16	Report: Rome Center Consumer Report	1975-1976
2	17	Report on Rome Center Development to the LURC Advisory Committee	1975
2	18	Rome Center Advisory Board: Miscellaneous Materials Related to Reports	1975
2	19	Rome Center Advisory Committee: Reports and Minutes	1975
2	20	Student Survey Concerning LURC Petzel-Gutek Questionnaire	1975
2	21	Supplements for the President's Report	1975
2	22	Tuition Time Payment Plan	1975-1976
2	23	Weekly Reports on Applications	1975-1977
2	24	Survey Report: A Comparison of Attitudes of Students who have Attended LURC vs. Loyola University Chicago Students who did not	1976
2	25	Report: "Basshart Report" on LURC	1976
2	26	Report: "Suggestions for Improving Conditions for	1976

Loyola University Chicago ~ Archives and Special Collections

		Faculty Appointed to the Rome Center	
2	27	Report of the Three Year Plan: College of Arts and Sciences	1977
2	28	Bi-Weekly Student Statistical Reports	1978-1982
2	30	Academic Programs in Europe	1979
2	31	Certificate of Appointment: Kilgallen becomes director	1979
2	32	Academic Programs in Europe: CIEE Report	1980
2	33	Report: Informal, LURC Status	1982
2	34	Responses to Student Questionnaire: Created by Dr. Paul Giordano	1991
2	35	Summer Program	1996
2	36	Report on Student Satisfaction	1997

Series 2: CIVIS, 1962-1966, n.d.

3	1	LURC: General Information Package, as given to students	n.d.
3	2	Miscellaneous Reports: "The Gesu International Center"	n.d.
3	3	Miscellaneous Reports: "Official English Translation of the Apostolic Belief"	n.d.
3	4	Miscellaneous Reports: No Title	n.d.
3	5	Miscellaneous Reports: "A Short Paper on LURC and International Understanding"	n.d.
3	6	Miscellaneous Reports: "General Administrative Directives for the LURC"	n.d.
3	7	Miscellaneous Reports: "Proposal for a LURC Historical Research Center"	n.d.
3	8	Travel, Tours, and Charters	n.d.
3	9	Correspondence: Barry, Richard A. Director of Public Relations	1962-1966
3	10	Correspondence: General	1962-1967
3	11	Correspondence: Lietz, Paul. Professor of History	1962-1966
3	12	Curia	1962-1965
3	13	Travel, Tours, and Charters	1962-1966
3	14	Correspondence: From/To Former Students	1963-1969
3	15	Contracts and Contracts Correspondence	1963-1966
3	16	Council on Student Travel, Meeting of American Academic Program Directors	1963
3	17	Form Letters to Parents	1963-1964
3	18	Press Releases	1963-1966
3	19	Contracts: Centro Italiano Viaggi Istruzione Studenti	1964-1966
3	20	Correspondence: McCloskey, Harry J. Dean of Students	1964-1966
3	21	Miscellaneous Reports: "Marriage & the Pill"	1964
3	22	Travel, Tours, and Charters: Itinerary	1964-1966
3	23	Travel, Tours, and Charters: Student Rosters	1964-1966

Loyola University Chicago ~ Archives and Special Collections

3	24	Travel, Tours, and Charters: Receipts & Invoices	1964-1966
3	25	Correspondence: Beattie, Daniel F. Assistant Business Manager	1965-1966
3	26	Newspaper: "The Observer"	1965-1966, nd.
3	27	Correspondence: Hosert, George. Assistant to VP and Dean of Faculties	1966
3	28	Florentine Flood Relief	1966-1967
3	29	Travel, Tours, and Charters: Aircraft Charter Agreements	1966

Series 3: Correspondence, 1962-1989, n.d.

Subseries 3A: Individuals, 1962-1989, n.d.

4	1	Baker, Paul. VP Student Affairs	1987-1988
4	2	Barry, James D. Dean of Faculties, VP & Assistant to the President	1976-1989
4	3	Bastian, Ralph J. (S.J.)	1963-1966
4	4	Baumhart, Raymond (S.J.)	1970-1978
4	5	Baumhart, Raymond (S.J.)	1971-1996
4	6	Casey, Patrick J. Dean of Studies	1967-1968
4	7	Casey, Patrick J. Dean of Studies	1968-1969
4	8	Cody, John (Archbishop)	1967
4	9	Creighton, Matthew E. (S.J.) Academic Dean	1974-1976
4	10	Creighton, Matthew E. (S.J.) Academic Dean	1974-1976
4	11	Creighton, Matthew E. (S.J.) Academic Dean	1976
4	12	Gray, Walter. Academic Dean	1972-1974
4	13	Gray, Walter. Academic Dean	1972-1974
4	14	Gray, Walter. Academic Dean	1972-1974
4	15	Hogan, Thomas (S.J.)	1976-1979
4	16	Krolokowski, Walter P. (S.J.)	1965-1970
4	17	Le Blance, Mariette. VP Student Services	1990-1987
4	18	Maguire, James F. (S.J.)	1960-1970
4	19	Matre, Richard A. VP & Dean of Faculties	1969-1972
4	20	Matre, Richard A. VP & Dean of Faculties	1973-1979
4	21	McNamara, Robert (S.J.)	1970-1973
4	22	Menes, Edward P.	1975-1979
4	23	Mulligan, Robert W. (S.J.)	1962-1972
4	24	Pendergast, Joseph (S.J.)	1962-1972
4	25	Smith, John F. Jr.	1970-1977
4	26	Walker, Aldona. Assistant Dean	1989

Subseries 3B: Office of Foreign Studies, 1962-1978

5	1	Office of Foreign Studies	1962
5	2	Office of Foreign Studies	1963

Loyola University Chicago ~ Archives and Special Collections

5	3	Office of Foreign Studies	1964
5	4	Office of Foreign Studies	1965
5	5	Office of Foreign Studies	1966
5	6	Office of Foreign Studies	1967
5	7	Office of Foreign Studies	1968
5	8	Office of Foreign Studies	1969
5	9	Office of Foreign Studies	1970
5	10	Office of Foreign Studies	1971
5	11	Office of Foreign Studies	1972
5	12	Office of Foreign Studies	1973
5	13	Office of Foreign Studies	1974
5	14	Office of Foreign Studies	1975
5	15	Office of Foreign Studies	1976
5	16	Office of Foreign Studies	1976
5	17	Office of Foreign Studies	1977
5	18	Office of Foreign Studies	1978

Subseries 3C: Topics, 1962-1993, n.d.

6	1	Charter Flights	1967-1975
6	2	Cooperation with Other Universities	1962-1965
6	3	Educational Tours: Dr. Ralph Bastian	1975-1976
6	4	Foundations, Grants, and Scholarships	1960-1962
6	5	General	1966
6	6	General	1978-1979
6	7	General	1979-1980
6	8	General	1980-1981
6	9	General	1981-1982
6	10	General	1983
6	11	General	1989
6	12	General	1990-1991
6	13	General	1991-1992
6	14	General	1992-1993
6	15	Health Insurance General Information	1992-1993
6	16	Health Insurance Policies	1988
6	17	Schedules and Courses	1962-1963
6	18	Students (Writing to the Rome Center Pre- and Post-Time Spent There)	1962-1981, n.d.

Series 4: Enrollment, Grading, Schedules, 1962-1996

7	1	Enrollment Statistics: Overviews	1967-1981
7	2	Enrollment by Department	1971-1982
7	3	Enrollment Statistics	1972-1974
7	4	Enrollment: Student Roster by Home School	1974-1983
7	5	Enrollment Statistics: "Blind" SAT/GPA Comparison	1974-1975

Loyola University Chicago ~ Archives and Special Collections

7	6	Enrollment Statistics	1975-1976
7	7	Enrollment Statistics	1977-1979
7	8	Enrollment: Student Roster	1979-1980
7	9	Enrollment Statistics	1979-1982
7	10	Enrollment Statistics	1981-1983
7	11	Grading Policies	1984
7	12	Grading Policies	1984-1985
7	13	Grading Policies	1985-1986
7	14	Grading Policies	1986-1987
7	15	Grading Policies	1988-1989
7	16	Grading Policies	1989
7	17	Grading Policies	1990
7	18	Grading Policies	1991
7	19	Grading Policies	1992
7	20	Schedule: Courses	1962
7	21	Schedule: Courses	1963
7	22	Schedule: Courses	1964
7	23	Schedule: Courses	1965
7	24	Schedule: Courses	1966
7	25	Schedule: Courses	1966
7	26	Schedule: Courses	1967
7	27	Schedule: Courses	1967
7	28	Schedule: Courses	1968
7	29	Schedule: Courses	1969
7	30	Schedule: Courses	1970
7	31	Schedule: Courses	1971
8	1	Schedule: Courses	1972
8	2	Schedule: Courses	1973
8	3	Schedule: Courses	1974
8	4	Schedule: Courses	1975
8	5	Schedule: Courses	1975
8	6	Schedule: Courses	1976
8	7	Schedule: Courses	1977
8	8	Schedule: Courses	1978
8	9	Schedule: Courses	1979
8	10	Schedule: Courses	1980
8	11	Schedule: Courses	1981
8	12	Schedule: Courses	1982
8	13	Schedule: Courses	1983
8	14	Schedule: Courses	1984
8	15	Schedule: Courses	1984-1985
8	16	Schedule: Courses	1985-1986
8	17	Schedule: Courses	1986-1987
8	18	Schedule: Courses	1988-1989
8	19	Schedule: Courses	1989

Loyola University Chicago ~ Archives and Special Collections

8	20	Schedule: Courses	1990
8	21	Schedule: Courses	1991
8	22	Schedule: Courses	1992
8	23	Schedule: Courses	1993
8	24	Schedule: Courses	1994
8	25	Schedule: Courses	1995
8	26	Schedule: Courses	1996

Series 5: Events, 1965-1997, n.d.

9	1	Art Exhibit	n.d.
9	2	End of Year Eucharist	n.d.
9	3	"Hogan's Hero's Presents Trionfolies"	n.d.
9	4	"Messa Spiritus Sancti"	n.d.
9	5	"Hero's Night"	n.d.
9	6	Slide Lecture Flyer "About the Rome Center"	n.d.
9	7	"Women in Ancient Thought and Society," Lecture	n.d.
9	8	Ponte del'arte Scholarships	1965
9	9	Educational Tours	1966-1980
9	10	"American Hurrah!"	1968
9	11	Music, General	1968
9	12	10 th Anniversary Celebrations	1972
9	13	Faculty/Guests Lectures	1972-1997
9	14	"Highlights"	1972-1973
9	15	Miscellaneous Events/Invitations	1972, n.d.
9	16	Public Lectures	1972-1976
9	17	Special Convocation	1972
9	18	Bronze Presentation to Russians (bronze by Joseph Petro)	1973
9	19	"A Roman History" Type of Yearbook?	1974-1975
9	20	"Puccini"	1974
9	21	32 nd General Congregation of the Society of Jesus in Assistancy Assembled	1975
9	22	"Buon Compleanno Roma"	1975
9	23	"Arrivederci a Roma"	1977
9	24	Christmas Liturgy and Concert	1979
9	25	20 th Anniversary—John Felice	1982
9	26	20 th Anniversary—Mass of Thanksgiving	1982
9	27	25 th Anniversary Celebration	1987
9	28	Commencement Speech of President Franasco Cossiga of the Republic of Italy	1992
9	29	Cardinal Bernadin Visit to the Rome Center	1993
9	30	Papal Audience Announcement	1995
9	31	Visit by Franco Rutelli (Mayor of Rome)	1996
9	32	"Meaning, Value, and the Arts"	1997

Series 6: Faculty, 1962-1996, n.d.

10	1	Faculty (name, department, years of service)	1962-1976
10	2	Faculty, Administration, and Staff Directories	1964-1997
10	3	Memos to Faculty	1967-1983
10	4	Teacher Course Evaluation Questionnaire	1970-1971
10	5	Faculty Meeting Minutes	1971-1996
10	6	Report: Faculty Committee on Long Range Academic Planning	1973-1974
10	7	Faculty Meeting Minutes	1973
10	8	Faculty Office Assignments	1976-1997
10	9	Death of Mary Lietz, Wife of Dr. Paul Lietz	1978
10	10	Death of Dr. Stanley A. Claves	1978
10	11	Death of Dr. Paul Lietz	1988

Subseries 6A: Dr. Michael Fink, 1962-1991, n.d.

10	12	Fink: Courses, Course Descriptions, and Course Proposals	n.d.
10	13	Fink: Correspondence	n.d.
10	14	Fink: Materials Related to Employment at LURC (including one photograph)	1962-1975
10	15	Fink: Correspondence from Students	1972-1974
10	16	Fink: Proposals for Academic/Institutional Changes	1974-1976
10	17	Fink: Educational Tours	1976-1977, n.d.
10	18	Fink: Memorial	1980
	19	Fink: Correspondence concerning his Death	1980-1981, 1991

Series 7: Miscellaneous, 1972-1975

11	1	Milford Jesuitica Collection: Correspondence	1972-1975
11	2	Milford Jesuitica Collection: Inventory	1972
11	3	Milford Jesuitica Collection: Shipping Information	1972

Series 8: Publicity & History, 1962-1997, n.d.

11	4	Advertising Brochures	n.d.
11	5	Advertising Booklets	n.d.
11	6	Press Releases	1962-1974
11	7	LURC Literary Magazine, "The Barefoot Campaign"	1972-1973
11	8	Loyola World	1972-1974
11	9	"114-A" Newsletter	1979-1981
11	10	"Chapel News" Newsletter	1979-1980
11	11	Rome Center Bulletin	1983-1986
11	12	Rome Center Bulletin	1986-1988
11	13	Rome Center Bulletin	1988-1991

Loyola University Chicago ~ Archives and Special Collections

11	14	"Ciao Roma"	1989
11	15	International Brochures: Law & Business Programs	1995-1997
11	16	"Ciao Roma" Newsletter	1995
11	17	International Brochure: International Business	1996
11	18	"Ciao Roma" Newsletter	1996
11	19	"Ciao Roma" Newsletter	1997-1998
11	20	"Ciao Roma" Newsletter	1997

Subseries 8A: History, 1962-1982, n.d.

12	1	History of the Rome Center, Draft	n.d.
12	2	History, Purpose, and General Perspective of the Loyola University Rome Center Report	n.d.
12	3	Rome Center: History	1962-1981
12	4	Rome Center: Chronology	1960-1982
12	5	Rome Center: Official History	1962-1976

Subseries 8B: Newspaper Clippings, 1962-1987, n.d.

12	6	Newspaper Clippings	n.d.
12	7	Newspaper Clippings	1962-1993
12	8	Newspaper Clippings	1962
12	9	Newspaper Clippings	1963
12	10	Newspaper Clippings	1964
12	11	Newspaper Clippings	1965
12	12	Newspaper Clippings	1966
12	13	Newspaper Clippings	1967
12	14	Newspaper Clippings	1968
12	15	Newspaper Clippings	1972-1973
12	16	<i>Midwest Magazine of the Chicago Sun-Times</i>	1973
12	17	<i>Loyola Today</i>	1973
12	18	Newspaper Clippings	1974
12	19	Newspaper Clippings	1975-1987

Series 9: Student Life, 1962-1995, n.d.

13	1	Student Brochures	n.d.
13	2	Auto Accident	n.d.
13	3	Letters of Welcome	1962, 1995-1996
13	4	Deaths of Students	1962 and 1969
13	5	Newsletter, "The Observer"	1968
13	6	Friends of the Rome Center	1969
13	7	Student Lists	1970-1983
13	8	LURC Bulletin: Student Handbook	1971-1994
13	9	Memo's to Students	1971-1980
13	10	Orientations Schedules for New Students	1973-1996

Loyola University Chicago ~ Archives and Special Collections

13	11	Student Reunion: Rome Center Booklet	1982
13	12	Middle Eastern Travel Concerns	1986
13	13	Grading Policy and Statistics	1993
13	14	Students Accepted	1995

Series 10: Architecture/Buildings, n.d.

MC 15	1	LURC Posters (3)	n.d.
MC 15	2	Schema di Piano.Tipo CIVIS building Schematics (6)	n.d.

Series 11: Restricted Materials, 1963-1993, n.d.

14	1	Correspondence to and from Parents: Illness, Disciplinary Problems, Accidents, and Criminal Actions	1965-1966
14	2	Correspondence to and from Parents: Finances	1965-1973
14	3	Affiliate University Student GPAs with Names	1974-1976
14	4	Correspondence Concerning Student Debt	1974-1981
14	5	Student Application, Affiliate University GPAs	1974-1980
14	6	Student Medical Records	1980
14	7	Grievance: Dr. M.C. Marcuzzo	1993
15	1	Student Grade Records	1968-1969
15	2	Student GPAs by Name	1973-1982
15	3	Student Grades: Correspondence	1984-1993
15	4	Student Grades	1984
15	5	Student Grades	1985
15	6	Transcript Requests (with Social Security Numbers)	1985-1993
15	7	Student Grades	1987
15	8	Student Grades	1988
15	9	Student Change of Grade Forms	1988-1990
15	10	Student Grades	1989
15	11	Student Grades	1990
15	12	Student Grades	1991
15	13	Student Grades	1992
15	14	Student Grades	1993
16	1	Correspondence: General	1963-1973
16	2	Student Financial Records & Grades Mixed	1964-1974
16	3	Student Financial Records	1967
16	4	Student Financial Records	1968
16	5	Student Financial Records	1969
16	6	Student Financial Records	1970
16	7	Student Financial Records	1971

Loyola University Chicago ~ Archives and Special Collections

17	1	Student Financial Records	1972
17	2	Student Financial Records	1973
17	3	Student Financial Records	1974
17	4	Student Financial Records	1975
17	5	Student Financial Records	1976
17	6	Student Financial Records	1977
17	7	Student Financial Records	1978
17	8	Student Financial Records	1978
17	9	Student Financial Records	1978-1979
18	1	Student Financial Records	1979-1980
18	2	Student Financial Records	1980-1982
18	3	Student Financial Records	1981-1982
18	4	Student Financial Records	1982-1983
18	5	Student Financial Records	1983-1984
18	6	Student Financial Records	1985
18	7	Student Financial Records	1986
18	8	Student Financial Records	1987
18	9	Student Financial Records	1988
18	10	Student Financial Records	1989
18	11	Student Financial Records	1990
18	12	Student Financial Records	1990-1991
18	13	Student Financial Records	1991-1992
18	14	Student Financial Records	1992-1993