

UA1987.11

## Niehoff School of Nursing Office of the Dean Records

**Dates:** 1946-1977

**Creator:** Marcella Niehoff School of Nursing (1935-)

**Extent:** 5.5 linear feet

**Level of description:** Folder

**Processor & date:** Lorraine Ojeda and Valerie Gerrard Browne, June 1987; updated by K. Young, October 2010

### Administration Information

**Restrictions:** None

**Copyright:** Consult archivist for information.

**Citation:** Loyola University Chicago. Archives and Special Collections. Niehoff School of Nursing. Office of the Dean records, 1946-1977. Box #, Folder.

**Provenance:** Transferred by the Dean of the School of Nursing, Dr. Julia Lane, march 10, 1987.

**Separations:** Duplicate copies of reports and University publications were removed. Eleven photos were transferred to the University Photograph Collection.

**See Also:** Niehoff School of Nursing records; Niehoff School of Nursing, Office of the Dean – Sr. Helen Jarrell records, Gladys Kiniery records, and Julia Lane records.

### Administrative History

Authorized by the Loyola University Board of Trustees in 1935, the School of Nursing was established under a constitution which provided for the formation of a governing board composed of the directors of five affiliated hospital schools: St. Anne, St. Bernard, St. Elizabeth, Columbus, and Oak Park. In 1936, St. Francis Hospital in Evanston became the 6th hospital to affiliate with the University. Sr. Helen Jarrell, the director of St. Bernard Nursing School, who was originally appointed as Director in 1935, became the first Dean of the Loyola University School of Nursing in 1939. Her successors were: Ms. Gladys Kiniery (1947-1966), Ms. Mary Pat Lodge (1966-1969), Ms. Essie Anglum (1969-1970), Sr. Margaret Mary Maloney (1970-1974), and Dr. Julia A. Lane (1974-1991).

From 1935 to 1948, the Nursing School was an evening school, as women students were not admitted to the Lake Shore Campus day school. During this time, the School administered two degree programs – a B.S. in Nursing through the six affiliated schools and a B.S. in Nursing Education for the R.N.

In 1938, a Public Health Nursing Program was established at the Medical School, and in 1941 this program was broadened and approved by the N.O.P.H.N. in order to give a B.S. in Public Health Nursing.

1942 marked the re-activation of the Loyola University Hospital Unit of the Army (General Hospital Unit 108), in which Loyola nurses served during World War II. This same year, the Nursing School received a grant from the Kellogg Foundation which made it possible to offer scholarships to eligible nursing students.

In 1948, the School of Nursing was reorganized, uniting the departments of Nursing, Nursing Education and Public Health Nursing. It now offered a basic integrated program leading to the degree of B.S. in Nursing as well as the degrees for the R.N. student.

In 1954 and 1955 respectively, the Basic Nursing Program and the General Nursing Program received full accreditation from the National League for Nursing Accrediting Service.

In 1957, the Nursing School faculty began to develop a Master's program with specialization in three areas: Medical-Surgical Nursing, Maternal-Child Health Nursing, and Psychiatric Nursing and, in 1959, financial support for the program was requested from the Kellogg Foundation. In 1963, Dr. Imogene King was given a year's leave to develop the graduate nursing program, and together with a special committee from the School of Nursing she proposed a curriculum to the Board of Graduate Studies. In September 1964, with funding from the Kellogg Foundation, the first students were accepted into the Graduate program in Nursing.

In 1966-1967, the School of Nursing moved to Damen Hall, thus marking the first time in the history of the School in which all programs were centralized in one location. In cooperation with Sealantic Funds Inc., the School of Nursing became involved with a special project which would expand and maintain the enrollment of disadvantaged students with potential for the B.S. in Nursing.

In 1979, the beneficence of Marcella Niehoff endowed the School with \$3,000,000. Because of her generosity, the Board of Trustees renamed the School the Marcella Niehoff School of Nursing and established the Marcella Niehoff Professorship in Nursing. This afforded the School the opportunity to achieve national recognition in its pursuit of academic excellence.

Currently the Dean of the Niehoff School of Nursing reports to the Vice President of Academic Affairs – Health Services. As chief executive of the School of Nursing, the Dean is responsible for leadership and implementation of University-wide policies, regulations, and other professional matters established by the legislative power of the University Board of Trustees, and for maintaining professional standards of nursing established by national, state, legal and accrediting agencies.

### **Scope and Content**

The records of the Office of the Dean of the Marcella Niehoff School of Nursing span from 1946 to 1977 (bulk 1960-1970) and include correspondence, reports, minutes and agendas, and surveys. Arrangement is alphabetical and chronological.

**Series**

These records are divided into two series. Series 1 consists of alphabetic subject files and Series 2 consists of records pertaining to the accreditation of the Nursing School. In each series, files are placed in alphabetical order, and within each file, records are chronologically arranged.

Series 1: Alphabetic Subject Files, 1946-1977, Boxes 1-10

Series 2: Accreditation Reports, 1960-1967, Box 11

**Subjects:**

Loyola University Chicago

Marcella Niehoff School of Nursing

Accreditation

Nursing Education

Alumni

Centennial

Curriculum

Faculty

Foreign students

graduate programs

reports

**Accession No.: UA1987.11**

**Creator: Marcella Niehoff School of Nursing (1935-)**

| <u>Box</u>                                               | <u>Folder</u> | <u>Title</u>                                                        | <u>Dates</u>          |
|----------------------------------------------------------|---------------|---------------------------------------------------------------------|-----------------------|
| <b>Series 1: Alphabetic Subject Files,<br/>1946-1977</b> |               |                                                                     |                       |
| 1                                                        | 1             | Academic blueprint                                                  | 1964, 1966, 1968      |
| 1                                                        | 2             | Academic Council (minutes)                                          | 1969-1970, 1973       |
| 1                                                        | 3             | Administrative Manual                                               | 1967-1969             |
| 1                                                        | 4             | Administrative Manual                                               | 1971-1973             |
| 1                                                        | 5             | Administrative Session Report                                       | 1973-1974             |
| 1                                                        | 6             | Admissions Office                                                   | 1967-1968             |
| 1                                                        | 7             | Admissions, Promotions and Financial Assistance Committee (minutes) | 1972-1973             |
| 1                                                        | 8             | Agency Dinner (Minutes)                                             | 1968                  |
| 1                                                        | 9             | All School Meeting                                                  | 1968                  |
| 1                                                        | 10            | Alumni                                                              | 1973-1974             |
| 1                                                        | 11            | American Journal of Nursing                                         | 1970-1971             |
| 1                                                        | 12            | Annual Departmental Report                                          | 1955-1957, 1959-1960  |
| 1                                                        | 13            | Annual Report to President                                          | 1947-1960             |
| 1                                                        | 14            | Annual Report to President                                          | 1960-1969             |
| 1                                                        | 15            | Annual Report to President                                          | 1969-1972, 1975       |
| 1                                                        | 16            | Arts & Sciences, College of                                         | 1966-1968             |
| 1                                                        | 17            | Associated Hospitals                                                | 1969-1970             |
| 2                                                        | 1             | Basic Program Annual Report                                         | 1959-1960             |
| 2                                                        | 2             | Bates, William, Sociology Dept. Chairman                            | 1969-1970             |
| 2                                                        | 3             | Baumhart, Raymond C., S.J., Acting Vice-President of LUMC           | 1968-1970             |
| 2                                                        | 4             | Blueprint for Action (Dr. Rose McKay)                               | 1965-1975             |
| 2                                                        | 5             | By-laws                                                             | 1968, 1971, 1973-1974 |
| 2                                                        | 6             | Centennial Celebration                                              | 1968-1970             |
| 2                                                        | 7             | Centennial Celebration, Ad Hoc Committee on (minutes)               | 1969-1970             |
| 2                                                        | 8             | Challenge Examinations                                              | n.d.                  |
| 2                                                        | 9             | Chicago Council on Community Nursing                                | 1968-1969             |
| 2                                                        | 10            | Class Advisors and Class Officers                                   | 1972-1973             |
| 2                                                        | 11            | Commencement Committee (minutes)                                    | 1969                  |
| 2                                                        | 12            | Conference of Catholic Schools of Nursing                           | 1968-1970             |
| 2                                                        | 13            | Continuing Education (Minutes)                                      | 1974-1976             |
| 2                                                        | 14            | Continuing Nursing Education                                        | 1969                  |
| 2                                                        | 15            | Contracts                                                           | 1964, 1966-1968       |
| 2                                                        | 16            | Cook, Richard B., Asst. Dean of Students                            | 1969                  |

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|   |    |                                                           |                      |
|---|----|-----------------------------------------------------------|----------------------|
| 2 | 17 | Correspondence (A-J, R)                                   | 1969-1970            |
| 2 | 18 | Curriculum Committee (minutes)                            | 1965, 1971-1975      |
| 2 | 19 | Curriculum Matters                                        | 1967-1968, 1973-1974 |
| 2 | 20 | Curriculum Meetings (Minutes)                             | 1973-1975            |
| 2 | 21 | Curriculum Plan                                           | 1968                 |
| 3 | 1  | Curriculum Planning Committee (minutes)                   | 1972-1976            |
| 3 | 2  | Curriculum Planning Committee                             | 1972-1974            |
| 3 | 3  | Curriculum Planning Workshop                              | 1972-1974            |
| 3 | 4  | Curriculum Project                                        | 1969                 |
| 3 | 5  | Curriculum Working Papers                                 | 1974                 |
| 3 | 6  | Curriculum: Learning Resource Center (minutes)            | 1974-1975            |
| 3 | 7  | Dedication of McGaw Hospital of LU                        | 1972-1973            |
| 3 | 8  | Department Chairman & Dean (Minutes)                      | 1969-1974            |
| 3 | 9  | DePaul University Meetings                                | 1967-1968            |
| 3 | 10 | Discipline of Nursing, Ad Hoc Committee on (Minutes)      | 1973                 |
| 3 | 11 | Education in the Health Fields, Staff Recommendations on  | 1968                 |
| 3 | 12 | Executive Committee (Minutes)                             | 1970-1975            |
| 3 | 13 | Executive Committee of LU Hospital Dental Staff (minutes) | 1970-1971            |
| 3 | 14 | Executive Faculty Committee (Minutes)                     | 1969-1972            |
| 4 | 1  | Fact Sheet                                                | 1969                 |
| 4 | 2  | Faculty Council Report                                    | 1969-1970            |
| 4 | 3  | Faculty Development Committee (minutes)                   | 1972-1974            |
| 4 | 4  | Faculty Development Committee                             | 1974-1975            |
| 4 | 5  | Faculty Memorandums                                       | 1967-1970            |
| 4 | 6  | Faculty Rank and Promotion Criteria                       | 1971-1972            |
| 4 | 7  | Faculty Roster                                            | 1969-1970            |
| 4 | 8  | Faculty Workshop: Analysis of Interim Curriculum          | 1969                 |
| 4 | 9  | Faculty Workshop: Terminal Objectives                     | 1972                 |
| 4 | 10 | Foreign Students                                          | 1968-1969            |
| 4 | 11 | Foster G. McGaw Triennial Hospital Conference             | 1974                 |
| 4 | 12 | Founders Day                                              | 1968-1969            |
| 4 | 13 | Free School                                               | 1969-1970            |
| 4 | 14 | Fund Raising: Ten year Campaign                           | 1968                 |
| 4 | 15 | Funding Request                                           | 1970                 |
| 4 | 16 | Future in Science Health Workshop                         | 1969                 |
| 4 | 17 | Graduate Program                                          | 1974                 |
| 4 | 18 | Graduate Program Committee (Minutes)                      | 1971-1974            |
| 4 | 19 | Graduate Program Committee: Definition of Terms           | 1969                 |
| 4 | 20 | Graduate Program: Faculty Working Papers                  | 1972-1973            |
| 4 | 21 | Graduate Program: Mental Health Nursing                   | 1974                 |
| 4 | 22 | Graduate Record Examinations                              | 1967                 |

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|   |    |                                                                       |                      |
|---|----|-----------------------------------------------------------------------|----------------------|
| 4 | 23 | Graduate Studies, Board of (minutes)                                  | 1969-1971            |
| 4 | 24 | Hautzinger, Stephen, Asst. Director of Alumni Office                  | 1968-1969, 1972      |
| 4 | 25 | Health Care Crisis in Chicago (Speech by Pierre de Vise)              | 1970                 |
| 4 | 26 | Health Education, Ad Hoc Interdepartmental Committee on (Minutes)     | 1974                 |
| 5 | 1  | Health Policy, Ad Hoc Committee on (Minutes)                          | 1975                 |
| 5 | 2  | High Risk Program                                                     | 1966-1969            |
| 5 | 3  | Historical Materials, Curriculum Requirements, etc.                   | 1947-1950            |
| 5 | 4  | History of School of Nursing                                          | n.d.                 |
| 5 | 5  | Honors Convocation Committee (minutes)                                | 1966-1969, 1973-1976 |
| 5 | 6  | Honors Recognition and convocation                                    | 1966-1972, 1974-1975 |
| 5 | 7  | Human Potential Committee (minutes)                                   | 1974-1975            |
| 5 | 8  | Ill. Assoc. In Arts Nursing Project: 1 <sup>st</sup> Report           | 1964                 |
| 5 | 9  | Ill. Assoc. In Arts Nursing Project: 2 <sup>nd</sup> Report           | 1965                 |
| 5 | 10 | Ill. Assoc. In Arts Nursing Project: 3 <sup>rd</sup> Report           | 1966                 |
| 5 | 11 | Ill. Assoc. In Arts Nursing Project: 4 <sup>th</sup> Report           | 1967                 |
| 5 | 12 | Ill. Assoc. In Arts Nursing Project: 5 <sup>th</sup> Report           | 1967-1968            |
| 5 | 13 | Ill. Assoc. In Arts Nursing Project: 6 <sup>th</sup> and final report | 1969                 |
| 5 | 14 | Illinois Conference of Catholic Schools of Nursing                    | 1968-1969            |
| 5 | 15 | Illinois Heart Disease project Grant                                  | 1966-1969            |
| 6 | 1  | Information on Science Sequence                                       | 1969                 |
| 6 | 2  | Intensive Coronary Care Workshop                                      | 1966-1969            |
| 6 | 3  | Jennings, Ronald E., Asst. to President                               | 1970                 |
| 6 | 4  | Krolikowski, Walter P., S.J., Dean of CAS                             | 1968                 |
| 6 | 5  | Library & Audio Visual Aids (Minutes)                                 | 1972-1975            |
| 6 | 6  | Loyola Student Government Association                                 | 1972-1974            |
| 6 | 7  | Loyola University Hospital – Medical Center Information               | 1969-1970            |
| 6 | 8  | LSC Space Committee Report                                            | 1971                 |
| 6 | 9  | Mariella, Raymond P., Dean of Graduate School                         | 1971-1972            |
| 6 | 10 | Master of Science Nursing Committee                                   | 1965                 |
| 6 | 11 | Master of Science Nursing Program (proposed curriculum)               | 1974                 |
| 6 | 12 | Master of Science Nursing Program: Kellogg Foundation                 | 1963-1969            |
| 6 | 13 | Master of Science Nursing Program: Survey of Graduates                | 1973                 |
| 6 | 14 | Master's Program Annual Report                                        | 1964-1967            |
| 6 | 15 | Maternal Child Health Nursing (Minutes)                               | 1969-1975            |
| 6 | 16 | Matre, Richard A., Graduate Faculty                                   | 1968-1969            |

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|---|----|----------------------------------------------------------------------|---------------------------------|
| 6 | 17 | Medical Center, Ad Hoc Committee on (Minutes)                        | 1973                            |
| 6 | 18 | Medical – Surgical Nursing Committee (Minutes)                       | 1969-1976                       |
| 6 | 19 | Medical – Surgical Nursing Department                                | 1972-1974                       |
| 7 | 1  | Menges, R., Public Relations                                         | 1971                            |
| 7 | 2  | Mental Health Integrator (Minutes)                                   | 1972                            |
| 7 | 3  | Miscellaneous Minutes                                                | 1968-1970                       |
| 7 | 4  | Miscellaneous Reports                                                | 1967                            |
| 7 | 5  | National League for Nursing News                                     | 1968-1971                       |
| 7 | 6  | Nurses Week                                                          | 1972                            |
| 7 | 7  | Nursing 103-104 (Minutes)                                            | 1970-1971                       |
| 7 | 8  | Nursing 205 (minutes)                                                | 1969, 1971                      |
| 7 | 9  | Nursing 205: Nursing Care of the Hospitalized Child and Adult        | 1969-1970                       |
| 7 | 10 | Nursing 305 (minutes)                                                | 1969-1970                       |
| 7 | 11 | Nursing 307 (Minutes)                                                | 1970-1972                       |
| 7 | 12 | Nursing 307 Subcommittee (Minutes)                                   | 1970-1971                       |
| 7 | 13 | Nursing F201 & B402 Survey Report                                    | 1954                            |
| 7 | 14 | Nursing Research, Ad Hoc Committee on (Minutes)                      | 1974-1975                       |
| 7 | 15 | Organizational Manual                                                | 1970                            |
| 7 | 16 | Organizational Structure                                             | 1967-1969                       |
| 7 | 17 | Organizational Structure: Guidelines/Suggestions for Nursing at LUMC | 1965-1966                       |
| 7 | 18 | Orientation Committee                                                | 1974-1975                       |
| 7 | 19 | Overall Function and Frequency Committee                             | 1968-1973                       |
| 7 | 20 | Pass-Fail Option                                                     | 1969                            |
| 7 | 21 | Philosophy and Objectives Committee (Minutes)                        | 1970-1971                       |
| 7 | 22 | Philosophy of the Nursing School                                     | 1965, 1970-1972                 |
| 7 | 23 | Physical Diagnosis Committee (Minutes)                               | 1974-1975                       |
| 7 | 24 | President's Office                                                   | 1965-1968                       |
| 7 | 25 | Professional Goals, Ad Hoc Committee on (Minutes)                    | 1968-1971                       |
| 8 | 1  | Project LEARN                                                        | 1970                            |
| 8 | 2  | Project LEARN (Minutes)                                              | 1970                            |
| 8 | 3  | Promotions Committee                                                 | 1975                            |
| 8 | 4  | Psychiatric Public Health Nursing (Minutes)                          | 1969-1975                       |
| 8 | 5  | Psychiatric – Public Health Nursing (Proposed Program)               | 1974                            |
| 8 | 6  | Public Health Nursing: Annual Report                                 | 1946-1947, 1955-1956, 1958-1960 |
| 8 | 7  | Public Relations and Recruitment Committee (Minutes)                 | 1972-1974                       |
| 8 | 8  | Publicity                                                            | 1968, 1970-1972                 |
| 8 | 9  | Recruitment Committee (Minutes)                                      | 1969-1971                       |
| 8 | 10 | Report of the School of Nursing of LU                                | 1954                            |

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|----|----|--------------------------------------------------------------|-----------------|
| 8  | 11 | Report on Faculty Feedback on Teaching/Learning Strategies   | 1976            |
| 8  | 12 | Report to the National League of Nursing                     | 1975            |
| 8  | 13 | Report to the National League of Nursing                     | 1977            |
| 8  | 14 | Research Report: Study of Mental Health and the School Nurse | 1969            |
| 8  | 15 | Resurrection Hospital                                        | 1967            |
| 8  | 16 | RN Student Committee, Ad Hoc (minutes)                       | 1969-1971       |
| 8  | 17 | Robinson, James G., Student Activities Director              | 1969            |
| 9  | 1  | Sealantic Fund Inc.                                          | 1962, 1964-1968 |
| 9  | 2  | Sealantic Project                                            | 1966-1969       |
| 9  | 3  | Sealantic Project Advisory Committee                         | 1967-1968       |
| 9  | 4  | Search Committee for the Vice President of LUMC              | 1974            |
| 9  | 5  | Smoking and Health Workshop                                  | 1968            |
| 9  | 6  | Sophomore Faculty (Minutes)                                  | 1972            |
| 9  | 7  | St. Elizabeth's Hospital                                     | 1970            |
| 9  | 8  | Standing Committees                                          | 1967-1973       |
| 9  | 9  | Standing Committees (Annual Reports)                         | 1971-1973       |
| 9  | 10 | Steinbrecher, Joan, Asst. Dean of Women                      | 1967-1969       |
| 9  | 11 | Student Advisory Committee to Dean (Graduate)                | 1969, 1971      |
| 9  | 12 | Student Advisory Committee to dean (Undergraduate)           | 1968-1969       |
| 9  | 13 | Student Representative Committees                            | 1969, 1971-1972 |
| 10 | 1  | Survey of Freshman Applications and Registered full-time     | 1960-1967       |
| 10 | 2  | Treptow, F., State Board Representative                      | 1971            |
| 10 | 3  | Undergraduate Academic Coordinating Board Meeting            | 1971-1972       |
| 10 | 4  | Undergraduate Admissions Committee                           | 1969-1970       |
| 10 | 5  | Undergraduate Admissions Committee (minutes)                 | 1969-1970, 1972 |
| 10 | 6  | Undergraduate Program Committee (Minutes)                    | 1969-1971       |
| 10 | 7  | Undergraduate Program: Student Profile                       | 1967-1969       |
| 10 | 8  | Visiting Nurses Association of Chicago                       | 1966-1968       |

*Series 2: Accreditation Reports, 1960-1967*

|    |   |                                                                   |      |
|----|---|-------------------------------------------------------------------|------|
| 11 | 1 | Accreditation Report for National League...Service                | 1960 |
| 11 | 2 | Accreditation Report for National League...Service                | 1963 |
| 11 | 3 | National League for Nursing: Report of Visit to LU Nursing School | 1961 |
| 11 | 4 | Progress Report for Accreditation, Fall                           | 1971 |
| 11 | 5 | Self-Evaluation Report – Accreditation Visit, Fall, part 1        | 1967 |

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|    |   |                                                               |      |
|----|---|---------------------------------------------------------------|------|
| 11 | 6 | Self-Evaluation Report – Accreditation Visit,<br>Fall, part 2 | 1967 |
| 11 | 7 | Supplemental Report for National<br>League...Service          | 1961 |